Request to Unblock Web Site

(Print form and fill out)

Website/software information: To be filled out by requestor

Requestor Name **Please Print**   _____

Subject and Grade Level   _____

School   _____

URL to Access Request   _____
example - http://www.google.com
NOTE: Please see the bottom of page 2 for website types that will not be unblocked for any reason

Curriculum, standards and instruction check: To be filled out by requestor

What is the purpose of this resource? What is the curricular value of site?

Does the website address curriculum standards?   ☐ Yes ☐ No

If yes, please list*.*

If *no*, How does this site support delivery of curriculum?

What can this site access provide for learning that cannot be provided in another fashion?

Have you researched the InfOhio web page for resources to accomplish this goal?   ☐ Yes ☐ No

Initial approval:

Supervisor approves of this request _____   Date _____   ☐ Yes ☐ No

*Upon completion please forward to **helpdesk** to determine compatibility and security issues*

Version Date 11/30/2011

Technical and security check: To be filled out by Information Technology Dept.

IT test of the program for compatibility with the network.   ☐ Compatible   ☐ Incompatible

Reason if incompatible:

IT test of the program for security with our network.   ☐ No Security Issues   ☐ Security Issues

Reason if security issues present:

Does this web site require a downloaded file to reside on the host computer to operate the "site function"?   ☐ Yes ☐ No

If yes: Attach software request form and send to requestor

If no: Continue the approval process

IT staff signature: _____   Date _____   ☐ Recommended   ☐ Not Recommended

*Upon completion please forward to **Assistant Superintendant of Operations** to determine final approval*

Final Approval:

Assistant Superintendant of Operations approval: _____   ☐ Approved   ☐ Not Approved   Date _____

Forwarded to helpdesk to notify all parties on (date) _____

Site that will not be unblocked:

	Search Terms
Hate/Discrimination	Sex
Illegal	Swimsuits Tasteless/Gross
Lingerie	Tobacco
Loophole	Violence
Murder/Suicide	Weapons
Nudity	Web Mail
Personal Information Personals	Web Page Hosting
Pornography	
Profanity	
School Cheating Information	

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